



JOB ANNOUNCEMENT

JOB TITLE: INTERIORS SALES AND PROMOTION
REPORTS TO: COMMERCIAL SALES MANAGER
TERRITORY: WESTERN WASHINGTON/ PUGET SOUND REGION

POSITION SUMMARY

This position is responsible for the promotion and sale of Mutual Materials products to the interior design and construction communities within the Puget Sound region. Primary clients include: architects, interior designers, builders, hard surface retailers, and national accounts that focus on interior applications in the retail or service industry. We are seeking an individual with excellent attention to detail, and a creative drive to aid customers in both the commercial and residential markets.

PRIMARY RESPONSIBILITIES

- Increasing market opportunities for interior masonry design and products.
 - Identifying and following-up on leads, developing quotes and coordinating associated sales transactions.
 - Coordinating planned presentations.
 - Initiating contact and follow-up visits with potential customers and influencers.
 - Participating in local trade associations that focus on interior design.
 - Providing technical assistance to industry professionals in support of the development of interior masonry projects.
 - General distribution of related promotional literature and material samples to the design community.
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POSITION REQUIREMENTS

- Qualified candidate must have previous experience or education in the area of interior design; the ideal candidate will have a degree in Interior Design, and/or 2+ years work experience in the construction/building products industry.
 - Knowledge of residential and commercial construction and design, is required.
 - Candidates should be self-directed, resourceful, and well organized.
 - Experience in successfully using Oracle OSC is highly preferred.
 - Appropriate skills related to reading plans and building specifications are critical.
 - Excellent verbal, written and interpersonal skills with customers and co-workers.
 - Proven success in delivering high levels of customer service.
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APPLICATION INSTRUCTIONS

All qualified candidates may forward a letter of interest, resume or application to Erin Seeley in Human Resources for consideration. Contact Erin at ESeeley@MutualMaterials.com with questions or for further application instructions.