



APPLICATION FOR EMPLOYMENT

Mutual Materials is an equal opportunity employer and does not discriminate on the basis of sex, age, race, color, religion, marital status, national origin, handicap, veteran status or sexual orientation. Interviews are given on a competitive basis, using job-related factors, after a written application has been received and reviewed. Because of the large number of applications received, not everyone who applies for a vacant position will be interviewed.

PERSONAL INFORMATION

Name _____ Social Security Number _____
 Street Address _____ City _____ State _____ Zip _____
 Home Phone _____ Can we leave a message? Yes No Email Address _____
 Have you ever worked at Mutual Materials before? Yes No
 Is so, when? From _____ to _____ Position _____ Location _____
 When can you begin work? _____ Are you seeking Part-time Full-time Do you have reliable transportation? Yes No
 Who were you referred by? _____ Desired starting pay: \$ _____ Work location(s) desired _____
 Are you willing to work: Overtime? Yes No Weekends? Yes No Holidays? Yes No

SKILLS AND EXPERIENCE

Please list any special qualifications, training, equipment operating abilities, education, skills, or experience that you feel would qualify you or be useful on the job for which you are applying. _____

EDUCATION

	Name of School	Location	Diploma or Degree	Major
High School:				
College or University:				
Graduate School:				
Vocational:				

EMPLOYMENT HISTORY

Please do not substitute a resume, however, you may attach one to the back of this application. Include military experience as well as volunteer jobs that you wish to have considered as part of your qualifications for the position you are seeking. Explain all breaks in continuous employment.

Name of Present or Last Employer			Type of Business		Address	City	State
Start Date	End Date	Start Salary	Final Salary	Job Title	Name of Supervisor		
<input type="checkbox"/> Full - Time <input type="checkbox"/> Part - Time		Job Description and Responsibilities					
Were you fired? <input type="checkbox"/> Yes <input type="checkbox"/> No		Explain reasons/circumstances for changing or wanting to change jobs.					
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No					Employer's Phone Number		
Explain							

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Explain								

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING THIS APPLICATION

I certify that I have answered truthfully and have not knowingly withheld any information relative to my application. I understand that any misrepresentation or material omission on this application will result in my being eliminated from further consideration. I further understand that, if accepted for employment, and misrepresentation or material omission, which becomes known to Mutual Materials, will result in immediate termination of my employment.

I authorize all previous employers and supervisors, including all persons with and for whom I have worked, to give Mutual Material's representative any and all information regarding my previous employment and me. I release Mutual Materials and all previous employers and supervisors from liability for any damages that my result from furnishing information to Mutual Materials.

I authorize Mutual Materials to conduct a background check, if and when a conditional offer of employment is extended, including, but not limited to, Social Security verification check. I understand that prior criminal offenses will not necessarily bar me from employment with Mutual Materials; I will be given the opportunity to explain any current or prior convictions, and also to request a copy of the report. I understand that, if selected, I will be required to provide proof of my identity and my legal right to work in the United States prior to actual employment. Mutual Materials is a drug-free workplace, and I will comply with the established drug-testing procedures of the Company. In consideration of my employment, I agree to conform to the instructions, guidelines and policies of Mutual Materials.

I understand that, if hired by Mutual Materials, my employment will be of indefinite duration and that either Mutual Materials or I will be free to terminate this employment relationship at will, with or without good cause, at any time. I further understand that any representations to the contrary are unauthorized and void.

Signature

Date